**Statistics for the Social Sciences**

**Assignment 1.5**

For this assignment, we will be building a gradebook in Excel. If you do not have access to Excel, you may use Google Sheets, but y*ou will need to download the spreadsheet as an Excel file and submit that*.   
  
1. Head a column "ID" and place the following numbers in that column: 00012, 00014, 00015, 00016, 00017. Note that before entering these numbers, you need to change the data type for the column to "text" because leading zeros are chopped off if you leave it as numbers.  
  
2. Head Column 2 "Name": John, Jane, Linda, Joe, Fred  
  
3. Enter grades under the heading "Quiz 1": 50, 55, 60, 70, 75  
  
4. Use the AVERAGE function to compute the class average for Quiz 1 under that column.  
  
5. Under EACH column you built, put in the level of measurement as text.  
  
6. Place your name in Column A under your table.  
  
7. Save your file as YourLastName\_YourFirstName\_Assignment\_1.5 and submit it via blackboard.